



2023/24

Ngā utu me ngā utu whakauru

Fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community.





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About the fees and charges

The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community. Fees and charges are reviewed annually as part of the Annual Plan or Long-Term Plan. However, fees can be changed or updated during the year. These changes will be updated via the website. While reviewing fees and charges, several principles are considered. These include the cost of providing a service, value for money, and community expectations while considering the balance of affordability and accessibility of services. However, predominantly fees and charges are set based on cost recovery or set by legislation.

Fees and charges have predominately increased by the rate of inflation used for year 3 of the Long-Term Plan, 2.82%. Unless the fee is regulated, we round to the nearest dollar so some fees may be slightly higher than inflation, especially in lower fees. Regulated fees are updated when we are notified by the authority.

Summary of new fees or changes (other than inflation costs)

- New fees have been approved by Council for Kiwa pools before the facility opens in 2023. Refer to [Kiwa Pools | Gisborne | Facebook](#)
- Some fees and charges have been removed or made exempt (eg. cemetery services concrete removal or fees for stall in public places)
- The fixed and renewal registration fees for food multisite businesses have increased by 100%. This reflects the actual time it takes for administration to register additional sites.
- Lawson Field Theatre - due to the increase in demand from the public in hiring just the Rose Room there are additional fees for full and half-day hire.
- The library has a new fee for "Splendid Isolation" book sales. These are books that have been donated by the HB Williams Memorial Library Book Trust to be sold by the library.
- Rubbish bag fees for summer camping has been removed due to new Tairāwhiti Freedom Camping By-Law 2021 that came into force on 30th June 2021.



Corridor access requests

CAR type	2022/23 Charge \$	2023/24 Charge \$
Standard/Project CAR plus Close Inspection*	334	343
Non-Standard CAR plus Close Inspection*	500	513
Blanket CAR plus Close Inspection*	167	171
Minor CAR	At Council discretion	At Council discretion
*Close inspection per site	167	171
*Commercial utility providers can avoid this charge if they provide photographic evidence of the completed work site. This will reduce the inspection workload. These sites are assessed as low risk as these are professional tradespeople operating to the 'National Code of Practice for Utility Operators'. There will be clear guidelines on requirements for this self-service aspect.		
Non-Compliance	550	564
Work Access Permit Extension		87
Cancellation of CAR Application		87
Time Restricted per car park per day (Designated pay-to-park areas)		40

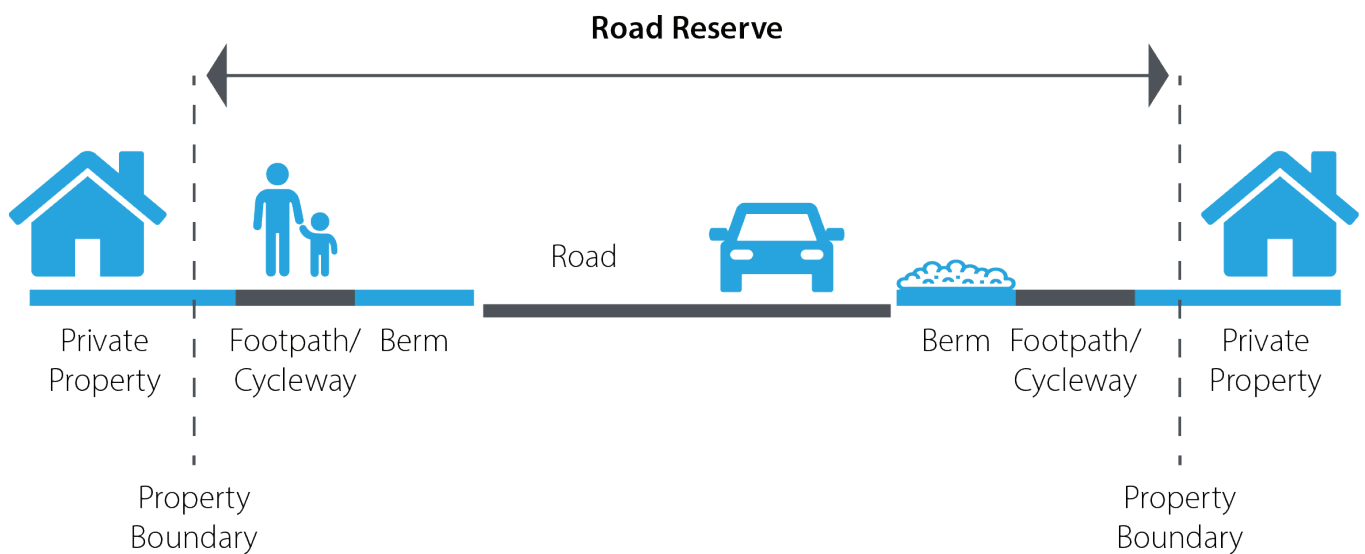
A CAR is required for, but not limited to, the following activities:

- Any activity that will alter, or cause to be altered, the surface of any part of the road corridor - including and not limited to excavating, drilling and resurfacing
- The placement of any pipe, duct, pole, cabinet or other structure below, on or above the road corridor
- A new vehicle crossing, driveway works
- Building construction (commercial)
- Scaffolding works associated with renovations or building maintenance
- Shop front fit outs/repairs/replacements
- Crane operators
- Building cleaning/painting up to 4 hours
- Events



CAR type definitions

Standard CAR:	This is a CAR that requires no expert input from the Network Managers or Contract Managers. These are mostly excavation CARS.
Project CAR:	This covers professional project work that is either long and/or has standard work site practices that can be bundled under one CAR. For example, connecting ultra-fast broadband to houses or undertaking emergency work like repairing burst water pipes.
Non-standard CAR:	This is a CAR that requires expert input from the Network Managers or Contract Managers. It may have implications for other roading activities. It may need interdepartmental consideration as well.
Non-compliance:	This is a charge for those working on the network that either do not have a CAR or are in breach of their CAR conditions.
Inspection per site:	This is a fee for having network professionals investigate the worksite as required at completion, at the end of the defect liability period or other as required.



Cemetery

Item	2022/23 Charge \$	2023/24 Charge \$
Burial plot purchase fee		
Full size - 2.4m x 1.2m		
Taruheru	1,195	1,225
Motu	329	337
Ormond	329	337
Patutahi	1,195	1,225
Rakauroa	329	337
Ruatōria	329	337
Te Araroa	329	337
Te Puia	329	337
Tokomaru Bay	1,195	1,225
Tolaga Bay	1,195	1,225
Children's Lawn (Taruheru Cemetery) - 0.6m x 1.2m	329	337
Interment fees		
Monday - Friday		
Standard	572	586
Children (12 years and under)	280	287
Additional fee for out-of-district residents (additional to normal interment fee)	280	287
Saturday and Sunday		
Standard	839	860
Children (12 years and under)	426	437
Additional fee for out-of-district residents (additional to normal interment fee)	559	574
Statutory Holiday		
Standard	1,302	1,335
Children (12 years and under)	651	667
Additional fee for out-of-district residents (additional to normal interment fee)	559	574
Ashes plot purchase and placement		
Ashes - 450mm x 450mm berm (placement of ashes extra)	269	276
Garden block (includes two placements of ashes)	485	498
Niche area (includes first placement of ashes and plaque with 14 words inscription)	244	250
Tokomaru Bay and Tolaga Bay (2 placements of ashes)	269	276
Placement of ashes in any plot already purchased in cemetery	76	78
Other charges		
Disinterment fee	722	740
Extra deep digging of grave	173	177





Community housing

Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). Rents are reviewed annually in March.

Please refer to the GDC website for rent updates:

[Community housing | Gisborne District Council \(gdc.govt.nz\)](http://gdc.govt.nz)

Complex	Location
Attlee Place	Carnarvon Street
Awhina Court	Ayton Street
Barwick Place	Wainui Road
Craig Court	Craig Road
Elgin Court	Lytton Road
Frances Gregory Court	Jackson Street
Lytton Court	Lytton Road
Lytton Court - Disabled Unit	Lytton Road
Rangimarie Court	Hospital Road
Te Karaka Court	Balfour Road
Wildish Court	Wildish Street

Note: Applicants must be aged 55 or older, hold a current community services and/or an equivalent Supergold Card. Rental amounts are set at 90% of the average rental for similar units (as stated by Tenancy Services). A bond of \$350 plus two weeks' rent in advance must be paid at the commencement of a tenancy. When a tenant wishes to vacate a unit, bond payments are fully refundable if the unit is in the same condition as when it was first occupied.



Environmental and regulatory services

Staff time, basis of charges and disbursements

Staff time

An hourly charge-out rate will apply unless otherwise stated:	2022/23 Charge \$	2023/24 Charge \$
Team Leader/Manager		
Senior Scientist	195	200
Senior Officer and Principal Planner		
Development Engineer & Geotechnical Officer		
Science Officer		
Planner, Intermediate Planner	174	179
Building Services Officer		
Building Technical Officer		
Administrative services / Consent Co-ordinator (per hour)	117	120
Consultant, Technical Expert - External		Charge at cost plus disbursements

Basis of charges

The hours applied by staff to the resolution of an application or event, and subsequently charged for, will be reasonable taking into account Council's responsibilities, cost to applicant and welfare of the community.

Provision of information in response to general enquiries is a free service to the public unless otherwise specified in this document.

Provision of professional advice in relation to specific building and development proposals is free for an initial period of 15 minutes. Thereafter it is charged on a cost of service basis.

For resource consent applications, Council requires a cost recoverable deposit to be paid, this is a deposit only and further fees may be charged on a full cost recovery basis.

A 50% premium may be added to normal charge-out rates for activities caused by working without or outside the terms of consents required by Council.

Where the Tairāwhiti Plan has stated that other fees and charges provisions apply or that no charges will apply this is also specified in this document.



Disbursements

The hourly charge-out rates include normal office overheads such as telephone calls, office accommodation records and typing. Other actual disbursements such as photocopying will be charged as follows, unless otherwise stated in the fees and charges document:

2022/23 Charge \$			2023/24 Charge \$	
Microfilming/scanning				
Scan per page	\$2.25 - \$8.99		\$2.25 - \$8.99	
Photocopies/printing	B&W	Colour	B&W	Colour
Less than 20 copies				
A4	0.84	1.37	0.86	1.40
A3	1.37	2.52	1.40	2.58
More than 20 copies*				
A4	0.42	0.63	0.43	0.64
A3	0.52	0.74	0.54	0.76
Mapping printing/copying	Full colour	With aerial photo	Full colour	With aerial photo
A4	9	13	10	14
A3	13	19	14	20
A2	19	25	20	26
A1	25	36	26	37
A0	36	55	37	57
Mapping scanning	\$		\$	
<100	9.56	per sheet	9.81	per sheet
>100 same original size	6.10	per sheet	6.25	per sheet



Resource consents

Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

We charge the actual and reasonable costs for processing a consent application, apart from a limited number of applications which are subject to a fixed fee as detailed below. Actual and reasonable costs include, but are not limited to:

- Staff time spent processing a resource consent at the staff charge out rates detailed in section 1.0.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning and hearing costs.

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
SUBDIVISION			
Resource Management Act 1991 Section 36	DEPOSIT FEE		
	a. Non-notified deposit ²	1,337	1,400
	b. Notified deposit ²	5,000	5,000
	c. Section 223 deposit ²	250	250
	d. Section 224(c) deposit ²	470	470
	e. Combined Section 223 and Section 224(c) deposit ²	750	750
	f. Section 221 - Consent Notice deposit ²	108	111
	ACTUAL FEE		
	g. Section 222 - Completion Certificate plus Bond	196	201
	h. Section 108(2)(b) - Bond*	Actual and reasonable cost	Actual and reasonable cost
	i. Engineering Plan check (including site visits)*	Actual and reasonable cost	Actual and reasonable cost
	j. Section 226 - certificate to separate record of title*	Actual and reasonable cost	Actual and reasonable cost
	k. Section 241 - certificate to cancel amalgamation*	Actual and reasonable cost	Actual and reasonable cost
	l. Section 243 - surrender of easements*	Actual and reasonable cost	Actual and reasonable cost





Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
REGIONAL AND DISTRICT RESOURCE CONSENTS			
DEPOSIT FEE			
Resource Management Act 1991 Section 36	a. Certificate of Compliance / Certificate of Existing Use Rights (Deposit Fee) ²	581	596
	b. Partial transfer of water consent to another person within the existing consent term (Deposit Fee) ²	103	106
	c. Non-notified (Deposit Fee) ²	1,337	1,400
	d. Notified (Deposit Fee) ²	5,000	5,000
	e. Bore Permit (Deposit Fee) ²	581	596
	f. Section 127 - variation (Deposit Fee) ²	530	544
	g. Bundled - More than one activity type bundled together triggers this fee (Deposit Fee) ²	1,594	1,800
	h. Clustered / Global Consents - Five or more consent applications lodged together triggers this fee (Deposit Fee) ²	3,000	3,000



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Resource Management Act 1991 Section 36	ACTUAL FEE		
	Whole transfer of Coastal Permits, Water Take consents, Water Permits for Damming or Diverting and Discharge Permits (but not limited to) to another person at the same site within the existing consent term	90	93
	Application to reduce the allocated rate of surface water take consent or allocated annual volume of groundwater take consent	Nil	Nil
	Applications for activities identified in regional and district plans that have a zero fee - Activity which only infringes the Soil Conservation (and no other) Rules in the Tairāwhiti Plan ³	Nil	Nil
	Water Take Consent - Non-Refundable Waitlist Payment*	55	55
	Pre-Lodgement advice/Pre application meeting****	Actual & reasonable cost	Actual & reasonable cost
	Land Use Consent Condition(s) Certification*	Actual & reasonable cost	Actual & reasonable cost
	Section 108(2)(B) - Bond*	Actual & reasonable cost	Actual & reasonable cost
	Section 125 - Extension of Time*	Actual & reasonable cost	Actual & reasonable cost
	Section 128 - Review of consent conditions by consent authority*	Actual & reasonable cost	Actual & reasonable cost
Local Government Act 2002 Section 50	Section 36 - Miscellaneous Certificates of Compliance*	Actual & reasonable cost	Actual & reasonable cost
	Section 36 - Cancellation of RMA instruments*	Actual & reasonable cost	Actual & reasonable cost
	Section 87BB - Deemed Permitted Activity*	Actual & reasonable cost	Actual & reasonable cost
	Right of way approval – Section 348*	Actual & reasonable cost	Actual & reasonable cost



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
RESOURCE CONSENT ADMINISTRATION			
Resource Management Act 1991 Section 36	CIRCULATION FEE		
	Non-notified applications (Circulation to 1 - 3 parties)	198	204
	Non-notified applications (Circulation to more than 4 parties)	244	251
	Notified applications	406	417
	ACTUAL FEE		
	Cancel consent - all processing costs to date, plus fee of:	92	95
	Search of Council records for National Environmental Standards requirements - residential site	395	406
	Search of Council records for National Environmental Standards requirements - commercial site	448	460
	SUBSCRIPTION - ACTUAL FEE		
	One Off / First Request - Weekly Monthly Consent Data Report*	114	117
	Annual Subscription - Weekly Consent Data Report - Request of same data	866	889
	Annual Subscription - Monthly Consent Data Report - Request of same data	188	193

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
HEARINGS			
Resource Management Act 1991 Section 36	Commissioner's costs (external commissioners at applicant's request)*	Actual & reasonable cost	Actual & reasonable cost
	Commissioner's costs (at submitter's request)**	Actual & reasonable cost	Actual & reasonable cost
	Commissioner's costs (at Council appointment)***	Actual & reasonable cost	Actual & reasonable cost


DESIGNATIONS			
Resource Management Act 1991 Section 36	ACTUAL FEE		
	Designations - Flat Fee	3,100	3,100
Section 176A Section 176A(2)(c)	DEPOSIT FEE		
	Outline Plan Consideration (Deposit Fee) ²	412	423
	Outline Plan Waiver (Deposit Fee) ²	258	265
	NOTICE OF REQUIREMENT		
	Non-notified (deposit fee) ²	0	1,400
	Notified (Deposit fee) ²	0	5,000

¹ The Resource Consent Administration-Circulation Fee is non-refundable for resource consents returned as incomplete under section 88 of the Resource Management Act 1991.

² The Council will charge for additional time processing the consent where this time exceeds the deposit paid. Under S36AAB(2), the Council is able to stop processing a consent until this fixed fee is paid.

³ Note the Tairāwhiti Plan identifies in Policy that these consents will not be charged for.



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- * Items are charged at actual and reasonable cost unless otherwise identified.
 - ** The submitter(s) pay the actual cost of the application being heard and decided, less any charges payable by the applicant for the amount (estimated by the Resource Consents Manager) it would cost for the application to be heard and decided.
 - *** The applicant pays the actual cost of the application being heard and decided less any discount percentage as per Council's hearings discount policy where commissioners have been used because Council has a greater interest than the public.
 - **** First hour of one staff members time is provided free of charge. Thereafter staff time for pre-lodgement advice/ pre-application meetings are charged in accordance with the fees & charges schedule. These costs will include administrative time, preparation, actual meeting time and follow up advice.

Note: Staff time in preparing reports and attending hearings will be charged at actual time.

Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual cost.



Compliance monitoring and enforcement

The Compliance Monitoring and Enforcement Team charge actual and reasonable costs for all permitted activity, consent and non-compliance monitoring. Actual and reasonable costs include, but are not limited to:

- Staff time spent monitoring sites, including travel time, desk top monitoring (data/technical analysis etc.), meetings, phone calls, tests and samples.
- Contractor's or consultant's time based on the charge out rate of the contractor or consultant engaged to do the work.
- Disbursements which may include travel costs, expert advice, photocopying / scanning.

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
REGIONAL AND DISTRICT RESOURCE CONSENTS			
Resource Management Act 1991 Section 36	CONSENT MONITORING		
	Set up the resource consent monitoring programme ⁴	174	179
	Technical Advisor - Charge-out rate per hour	195	200
	Compliance Monitoring Officer - Charge-out rate per hour	174	179
	Administrative Services - Charge-out rate per hour	117	120
	Fee for late submission of records and monitoring reports as required by consent or Resource Management Act Regulations	211	217
	Disbursements: Kilometres ³	79c/km	83c/km
Resource Management Act 1991	Disbursements: Other ⁴	Actual & reasonable cost	Actual & reasonable cost
National Environmental Standard for Plantation Forestry Part 3	PERMITTED ACTIVITY MONITORING –FORESTRY		
Regulation 106 (a)	Permitted Activity monitoring for Regulation 24(2)(earthworks)	Actual & reasonable cost	Actual & reasonable cost
Regulation 106 (b)	Permitted Activity monitoring for Regulation 37(2) (river crossings)	Actual & reasonable cost	Actual & reasonable cost
Regulation 106 (c)	Permitted Activity monitoring for Regulation 51(2) (forestry quarrying)	Actual & reasonable cost	Actual & reasonable cost
Regulation 106 (d)	Permitted Activity monitoring for Regulation 63(2) (harvesting)	Actual & reasonable cost	Actual & reasonable cost



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Tairāwhiti Resource Management Plan	PERMITTED ACTIVITY MONITORING – STORMWATER		
Point Source Discharges			
Rule 6.2.3(3)	Permitted Activity monitoring for Stormwater for Rule (2)	Actual & reasonable cost	Actual & reasonable cost
MEASURING AND REPORTING OF WATER TAKES Amendment Regulations 2020			
Resource Management Act 1991	Water Use Returns and Audits (Annual Fee)		
	Telemetered or web portal/text entry	162	167
	Telemetered or web portal/text entry - each additional water meter	41	43
	Fax/email/standard post	245	252
	Fax/email/standard post - each additional water meter	83	86
	Where no water is used during the year	83	86
	Other Fees		
	Compliance audit where water meters don't meet standards	298	306
	Site Visits ⁴	Actual & reasonable cost	Actual & reasonable cost
	ENFORCEMENT FEES		
Resource Management Act 1991 Section 36	Council administration charge for issuing enforcement actions – charged to holder of consent (does not include any additional costs of non-compliance)	174	179
	Fee for late submission of records and monitoring reports as required by consent or Resource Management Act Regulations	211	217

Tairāwhiti Resource Management Plan (TRMP)

The fees and charges specified in this document prevail over any conflicting statements regarding fees and charges in the Tairāwhiti Resource Management Plan (TRMP).

Charges for debt collector

In situations where the council is required to engage the service of a debt collection agent to recover amounts owing to the council, the cost charged by the collection agency to the council will be payable by the debtor.

Other charges

Refer to the GDC fees and charges for across Council charges.

- (1) Excludes lifetime consents e.g. Non expiry and non-surrenderable (structures around waterways).
- (2) Permitted activities that are liable for monitoring charges, will only be charged actual and reasonable costs as required.
- (3) All kilometres charged for travel begin and end at the Gisborne District Council Offices. Kilometres will be split between sites for multiple site visits as required.
- (4) Council reserves the right to charge actual and reasonable cost unless otherwise identified.



Environmental science monitoring

Section 36, 125, 127, 128, 139 and 150 - Resource Management Act 1991, Local Government Official Information Act

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Resource Management Act 1991	REGIONAL IMPACT/MONITORING/SCIENCE CHARGES (ongoing consents)		
	Air discharge – small	67	69
	Air discharge – medium	221	227
	Air discharge – large	441	453
	Discharge to land or water - small	67	69
	Discharge to land or water - medium	221	227
	Discharge to land or water - large	441	453
	Water take surface water <5 l/s, or groundwater <100,000m ³ /year	67	69
	Water takes surface water 5-25l/s, or groundwater 100,000 – 200,000 m ³ /year	221	227
	Water takes surface water >25l/s -60l/s, groundwater >200,000 m ³ /year -<400,000 m ³ /year	771	791
	Water take surface water 60 l/s - <100 l/s, groundwater 400,000 m ³ /year - <1,000,000m ³ /year	1,100	1,129
	Water take surface water>100 l/s, groundwater >1,000,000m ³ /year	2,197	2,254
	Gravel/Sand abstraction <2000m ³ /annum	67	69
	Gravel/Sand abstraction >2000-10,000m ³ /annum	221	227
	Gravel/Sand abstraction l>10,000m ³ /annum	331	340
	Forestry/woodlot harvest <100 ha	67	69
	Forestry harvest >100 – 200 ha	112	115
	Forestry harvest >200ha	221	227
	Quarry/other earthworks	67	69
	Native vegetation clearance	67	69



Policy planning

Section 36 and Part 2, Schedule 1 Resource Management Act 1991 and Sub Part 5 (Section 197 to Section 211) Local Government Act 2002

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Private Plan Changes - Deposit Fee			
Resource Management Act 1991 Section 36 AND Part 2, Schedule 1	<p>Note: Council may reduce the deposit fee to the estimated actual and reasonable costs if staff consider this is likely to be significantly less than the deposit fee.</p> <p>The Council may, at its discretion, charge the costs incurred to date before initiating the following milestones:</p> <ul style="list-style-type: none"> • Before the request for the change to the policy statement or plan is included on the committee agenda; and • Before the matter is included on the agenda of the Hearings committee or other committee for decision. <p>The Council may also, at its discretion, require a deposit of the anticipated cost of commissioning any report in relation to the request. Costs associated with any request for a change to a policy statement or plan that is adopted by the Council, as if it was a change made by itself, will not be recovered from the applicant and a refund will be given of any charges paid.</p>		
		16,470	16,890
Development Contributions			
Local Government Act 2002 Sub Part 5 (s.197 to s.211)	Council will assess resource consent and building consent applications for development contributions in accordance with its current policy, available on the GDC website.	In accordance with the 2018 Policy	In accordance with the 2021 Policy
Cost of Hard Copy Plans (excl postage)*			
	Tairāwhiti Resource Management Plan	1,457	1,495

*Items are charged at actual cost unless otherwise identified.



Building services

Section 36 and Part 2, Schedule 1 Resource Management Act 1991 and Sub Part 5 (Section 197 to Section 211) Local Government Act 2002

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Project Information memoranda			
Building Act 2004 Section 240 Local Government Act 2002	Minor Projects	*	*
	Residential	324	333
	Commercial	370	380
	Industrial	407	418
	Note: Costs quoted are the minimum fees incurred and may be more.		
Land information memoranda			
Local Government Official Information and Meetings Act Section 44A	1. Residential: Under 1 hectare		
	= 10 working days	372	382
	2. Commercial/Industrial/Rural or Residential greater than 1 hectare		
	= 10 working days (application fee)	598	614
	Note: Costs quoted are the minimum fees incurred and may be more.		
	Forestry Blocks - If in doubt regarding the category please contact Gisborne District Council	*	*
	Large Properties will be charged accordingly.	*	*
Resource Management Act 1991 Section 36	Record retrieval fee	51	53
Property Search			
Building Act 2004 Section 219 & 240	Residential property search	71	73
	Rural package (base fee) balance to be charged at time and materials basis on completion or termination of application	66	68
	Most recent floor and site plan	18	19
	Plumbing and drainage plan	15	16
	Specific plan/permit	15	16
	Commercial	112	115
	Most recent site plan, floor plan, elevations, cross sections	44	46
	Most recent floor and site plan	18	19
	Plumbing and drainage plan	15	16
	Specific plan/permit	15	16
Local Government Act 2002 Section 150	Overseas Investment Certificates	*	*
Special Instructions: Should special circumstances exist that result in a field inspection and/or substantial research, Council reserves the right to charge any additional fees that are appropriate based on the amount of time required to provide the requested information. The cost will be based on the hourly rate as specified in section "Staff time"		*	*



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Local Government Act 2002 Section 150	Rural Address Property Identification (RAPID) No.		
	To allocate and supply RAPID number and plate	27	28
	Product Delivery		
	Courier/ postage costs	*	*
Building Act 2004 Section 72 (Building Subject to Hazard)	Record of Title Registration		
	Sections 73 and 74 Notice	323	332
	Removal of above registration	*	332
Building Act 2004 Section 75 (Building over two or more Separate Lots)	Sections 77 and 78 Notice	323	332
	Removal of above registration	*	332
Local Government Act 2002 Section 150	Common Drains Section 461 - LGA 1974	*	*
	Entry of Building Report to Property File	66	68
	Copy of Record of Title	25	25
	Copy of Consent Notice (base fee)	20	20
	Copy of each additional Consent Notice	10	10
	Building Consent Exemption (record on Property File)		
	Exemptions	99	125
Building Act 2004 Section 240	Scanning of Building Consent Plans Disbursements		
	Standard fee (all A4 and A3)	56	58
	Standard fee for consecutive 100 pages	33	34
	A2, A1 plans - per sheet	13	14
	Note: Scanning fee is not applicable to digitally lodged or fixed fee consents.		
	Printing of Building Consent Plans Disbursements		
	Standard fee (A4 and A3 sheets) - up to 100 pages	23	24
	Standard fee for consecutive 100 pages	18	19
	A2, A1 plans - per sheet	13	14
	Note: Printing fee is not applicable to fixed fee consents.		



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Building Act 2004 Section 219 & 240	BUILDING CONSENTS		
	1. New Structures, Additions and Alterations (deposit) ¹ balance to be charged at time and materials basis on completion or termination of application		
	Alterations and garages ¹	650	650
	New dwellings ¹	1,000	1,000
	Commercial up to and including \$1m ¹	1,200	1,200
	Commercial or other above \$1m ¹	2,500	2,500
	2. Fireplaces ²		
	Freestanding ²	398	413
	In-Built ²	529	548
	3. Marquees	100	250
	4. Demolition - deposit * ² balance to be charged at time and materials basis on completion or termination of application		
	a. Residential (includes 1 inspection) ²	219	233
	b. Commercial (includes 2 inspections) ²	388	413
<ul style="list-style-type: none"> • Additional inspections at cost • Plus footpath and sign damage bond (as overleaf) 			



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Local Government Act 2002 Section 150 Building Act 2004 Section 219 & 240 Resource Management Act 1991 Section 36	5. Sign Consent	*	*
	Note: Some signs will require land use consent - see 2.0 Resource Consents	*	*
	6. Pools up to \$19,000 - deposit ³ balance to be charged at time and materials basis on completion or termination of application	(3)	(3)
	In-ground swimming pools, fence and drainage ²	580	598
	Above ground swimming pools, fence and drainage including fencing existing pool ²	400	413
	Three yearly inspection of swimming pool fencing as required by the Building Act 2004 Revisit for non-compliant pool after check *	169	179
Building Act 2004 Section 219 & 240	Entry of swimming pool inspection report from IQPI onto property file	66	68
	7. Minor Building Consent ⁴ Work under minor building consent must be for a residential project under the value of \$19,000 and meet the criteria listed on the Application for Minor Building Work form. ²	577	598
	8. Solar Panels (restrictions apply)	501	517
	9. Fast track garages (restrictions apply)	967	999
Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
FOOTPATH and SIGN DAMAGE			
	Footpath damage - refundable deposit# Note: GST exempt	1,000	1,000
Building Act 2004 Section 219 & 240	Footpath damage (CBD per metre street frontage) - refundable deposit# Note: GST exempt	300	300
	Relocation - sign damage - refundable deposit # Note: GST exempt	600	600
	# Plus Administration Fee - non-refundable	64	66
TECHNICAL PEER REVIEWS			
Building Act 2004 Section 219 & 240	Peer review fee (charged at cost)	*	*
ACCREDITATION LEVY CHARGE (applies to all building consents)			
	Note: Levy is already included in fixed fee consents		
Building Act 2004 Section 219 & 240	55 cents per \$1,000 Minimum	17	18
	55 cents per \$1,000 Maximum	754	774
CODE COMPLIANCE CERTIFICATE (CCC)			
	Note: Fee already included in fixed fee consents		
Building Act 2004 Section 219 & 240	CCC - Residential and small projects	92	95
	CCC - Standard commercial	270	277




Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
CHANGES TO BUILDING CONSENT			
Building Act 2004 Section 219 & 240	* Amendment to building consent	*	*
	* Extension to building consent	Free	50
	Consent re-activation fee (no activity for more than 5 years)	106	109
	Record retrieval fee	51	53
	Cancelled building consents - all processing costs to date, plus fee of:	90	93
COMPLIANCE SCHEDULES			
Building Act 2004 Section 219 & 240	Schedule application base fee	132	136
	Plus fee per feature identified in schedule	46	48
	Amendment to compliance schedule base fee	69	71
	Plus fee per feature removed/added or altered	46	48
BUILDING WARRANT OF FITNESS			
Building Act 2004 Section 219 & 240	Building warrant of fitness site audit	*	179
	Process building warrant of fitness	76	78
CERTIFICATE OF ACCEPTANCE			
Building Act 2004 Section 97(d)	CERTIFICATE OF ACCEPTANCE - Relevant building consent fees plus	737	756
Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Building Act 2004 Section 219.01	CERTIFICATE FOR PUBLIC USE	206	212
	RENEW CERTIFICATE FOR PUBLIC USE	124	128
	INFORMATION ON BUILDING CONSENTS (i.e. schedules, compiled data)	*	*
	SPECIAL SERVICES		
	Disbursements : Mileage	79c/km	83c/km
	Disbursements : Other	*	*
AMUSEMENT DEVICES (GST Exclusive)			
Amusement Devices Regulations 1978	Single device	10	10
	Each additional device	2	2
	Each device beyond 7 days	1	1
	Plus administration, processing and inspection	*	*
INSPECTIONS			
Local Government Act 2002 Section 150	Where applicable (per hour)	174	179
DEVELOPMENT CONTRIBUTIONS			
Local Government Act 2002 Sub Parts (s.197- s.211)	Council will assess building consent applications for development contributions in accordance with its current policy (available on the GDC website)	In accordance with current policy	In accordance with current policy
	Appeals	*	*

* Items are charged at actual and reasonable cost unless otherwise identified.

¹ Items are charged at actual and reasonable cost to memorandum/consent stage. Charges for subsequent required inspections are made at uplift of consent on the basis of specific quoted schedule. Council reserves the right to recover





additional inspection charges made necessary by action or inaction of consent holder. Each inspection type is charged at a standard rate. On visits, where more than one inspection type is undertaken, each incurs a fee.

² Deposit and standard fee includes set number of inspections and standard processing time. Any additional inspections or time to process the consent will be charged at cost.

³ Pools on a hill/slope or with a value of over \$20,000 will require a full actual and reasonable cost Building Consent.

⁴ Jobs that require only one inspection will be at a lesser rate. This is at the discretion of Council building official.

NOTE: A Ministry of Business, Innovation and Employment (MBIE) levy is charged at the rate of \$1.75 inc GST for each \$1,000 or part thereof of total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,444 inc GST or more. A Building Research Association of New Zealand (BRANZ) levy is charged at the rate of \$1 of each \$1,000 or part thereof of the total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,000 or more. Some of the fees are determined by statute or regulation and Council is not able to change them. They are subject to change on direction without notice.

The building services fees and charges relate to the following regulations:

- Building Act 2004, S. 45.01(d), S.72, S.75, S.240, S.219(d)
- Local Government Act 2002, S.150 and Sub Parts S.197-S.211
- Public Places Bylaw
- Amusement Devices Regulations 1978
- Resource Management Act 1991, S.36
- Local Government Official Information and Meeting Act, S.44A



Environmental Health Services

Registrations

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Food Act 2014	New registration		
	Processing registration of risk based measure based upon a template or model issued by MPI of a business subject to a national programme:		
	Fixed fee ⁴	330	339
	Multisite business - extra fee per additional site ⁴	80	160
	Per hour for every extra hour of process time ⁵	174	179
	Renewal of registration		
	Processing annual renewal of existing registration:		
	Fixed fee ⁴	197	203
	Multisite business - extra fee per additional site ⁴	54	90
	Per hour for every extra hour of process time ⁵	174	179
	Amendment to registration		
	Processing amendment to registered risk based measure based on a template or model issued by MPI or to registration of a business subject to a national programme:		
	Fixed fee ⁴ Significant ²	190	195
	Fixed fee ⁴ Minor ³	117	120
	Per hour for every extra hour of process time ⁵	174	117
	Verification ⁶		
	Conducting verifications. Charges include time spent on scheduling and final administration, preparation, on site or remote verification, reporting and follow up.		
	Per hour for officer time ⁶	174	179
	Per hour for administration time ⁶	117	120
	Technical specialist required - at cost ⁶	at cost	at cost
Food Act 2014 Section 204 Food Regulations 2015	Overdue Corrective Action Follow up. Charges include time spent on email, phone calls, site visits, assessment, outcome changes and administration ⁶	174	179
	Compliance and monitoring: (charge per hour) ⁶		
	Conduct complaint driven investigation resulting in issue of improvement notice by food safety officer.	174	179
	Conduct emergency investigation resulting in issue of direction or seizure notice. ⁶		
	Disposal costs for seized food or food related accessories. ⁶	at cost	at cost
	Storage costs for seized food or food related accessories. ⁶	at cost	at cost
	Application for review of issue of improvement notice ⁶	174	179
	Monitor food safety and suitability ⁶	174	179
	Cancellation of verification audits ⁶		
	These can come on same working day or non-attendance by essential personnel preventing completion of a verification.		
	Loss of 1 hour cost recovered ⁶	174	179
	Mentoring services: (charge per hour)	174	179





Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Harbourmaster			
Gisborne District Navigation and Safety Bylaw	Application for suspension or exemption	64	66
	Plus Disbursements	at cost	at cost
Local Government Act 2002 Section 150 General Harbour (Nautical and Miscellaneous) Regulations 169, Section 21 Gisborne District Navigation and Safety Bylaw	Removal of vessel or obstruction (per hour), plus vessel hire and any other contractor costs.	196	201
Tier 1 Marine Oil Spill Plan Assessment			
Local Government Act 2002 Section 150	Lodgement	41	43
	Assessment (per hour)	196	201
	Audit (per hour)	196	201
Harbour Master and Boat Charge out rates			
Gisborne District Navigation and Safety Bylaw	Per Hour (or part thereof)	350	350
	Per Half Day (up to four hours)	1,000	1,000
	Per Day (up to eight hours)	2,000	2,000





Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Registered or Licensed Premises			
Health (Registration of Premises) Regulations 1966 Regulation 7	Change of ownership of registered or licensed premises ⁴	166	171
Local Government Act 2002 Section 150	Application Fee for Proposed New Registered or Licensed Premises (excluding food) ⁴	192	197
Hairdressers Annual Registration and inspection			
Health (Registration of Premises) Regulations 1966 Regulation 7	Health (Hairdressers) Regulations 1980 Regulation 3		
Unregistered Hairdressers			
Local Government Act 2002 Section 150	Health (Hairdressers) Regulations 1980 - Hygiene Inspection - charged at cost using the hourly rate of: ⁶	174	179
Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Funeral Directors Annual Registration and Inspection			
Health (Registration of Premises) Regulations 1966 Regulation 7	Health Burial Regulations 1946 Regulation 13	359	369
Camping Ground Annual Registration and Inspection			
Camping Ground Regulations 1985 Regulation 3	Normal	526	540
	Limited Duration Camping Grounds	443	455
Health Act 1956 Section 58	Small	275	283
	Large	359	369
Local Government Act 2002 Section 150	Annual Hygiene Inspection and Administration Fee for Premises Handling Food or Alcohol but exempted from Registration Under Food Act	174	179



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Local Government Act 2002 Section 150 Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw	Mobile Shop Licence (registration fee) ⁷	165	170
	Hawkers Licence ⁷	165	170
	Itinerant Traders Licence registration fee ⁷	165	170
	Subsequent inspection of Mobile Shop, Hawker or Itinerant Trader per hour	174	179
	Follow up visit to assess compliance of permit holder -per hour	174	179

Special Duties

Local Government Act 2002 Section 150	Charge out per hour	174	179
	Plus Disbursements	at cost	at cost
	Subsequent monitoring visit as a result of non-compliance with a Health Act notice (per hour)	174	179

Gambling Venue Consent

Local Government Act 2002 Section 150	Application fee	267	274
	Plus notification/hearing costs	at cost	at cost
	Extract from record	37	37
	Miscellaneous activity plus special events not otherwise chargeable (per hour)	174	179
	Plus Disbursements at cost		

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Litter/Rubbish			
Gisborne District Keeping of Animals, Bees or Poultry Bylaw	Investigation and clean-up of litter and dumped rubbish (per hour)	174	179
	Plus Disbursements	at cost	at cost
	Application for approval to keep animals, bees or poultry and first monitoring visit ⁷	103	106
	Monitoring and enforcement (per hour)	174	179

- 1 If a food business, food registration and verification fees will also apply.
- 2 Significant amendment means a change in the risk based measure.
- 3 Minor amendment means a change to registration or scope details.
- 4 Payable by the applicant on application.
- 5 Any remainder, to fixed fee, payable within 20 working days of issue of invoice.
- 6 Per hour of officer time. Payable within 20 days of issue of invoice.
- 7 Compliance Monitoring & Enforcement Manager may waive if application was made voluntarily and not subject to a complaint.



Alcohol licensing

Sale and Supply of Alcohol (Fees) Regulations 2013 - S.7, S.18, Local Government Act 2002, S.150

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
District Licensing Committee		All charges are exclusive of GST	
Sale and Supply of Alcohol (Fees) Regulations 2013	Registration fees		
	On Licence	140-1,250	140-1,250
	Renewal On Licence	140-1,250	140-1,250
	Variation or cancellation to conditions of On Licence	140-1,250	140-1,250
	On Licence (BYO)	140-1,250	140-1,250
	Variation or cancellation to conditions of On Licence (BYO)	140-1,250	140-1,250
	Renewal On Licence (BYO)	140-1,250	140-1,250
	Conveyance On Licence	140-1,250	140-1,250
	Off Licence	140-1,250	140-1,250
	Renewal Off Licence	140-1,250	140-1,250
	Variation or cancellation to conditions of Off Licence	140-1,250	140-1,250
	Club Licence	140-1,250	140-1,250
	Renewal Club Licence	140-1,250	140-1,250
	Variation or cancellation to conditions of Club Licence	140-1,250	140-1,250
	Fee category	Application Fee	Annual Fee
	Very low	320	140
	Low	530	340
	Medium	710	550
	High	890	900
	Very High	1,050	1,250
	Other Application fees		
	Manager's Certificate	275	275
	Renewal Manager's Certificate	275	275
	Extract from record	50	50
	Permanent Club Charters Annual Fee	550	550

NOTE: All fees are set by regulation. Set Value of fee is payable to Alcohol Regulatory Licensing Authority for above. GST of 15% will be applied to these charges.



Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Sale and Supply of Alcohol (Fees) Regulations 2013	Special Licence - Application Fees		
	Class 1 - One large event or more than three medium events or more than 12 small events	500	500
	Class 2 - One to three medium events or three to 12 small events	180	180
	Class 3 - One or two small events	55	55
	Temporary Authority	258	258
<i>NOTE: 16% of fee is payable to Alcohol Regulatory Licensing Authority.</i>			
Compliance Certificate			
Local Government Act 2002 Section 150	Compliance Certificate (Building Act and Resource Management Act) for new premises or premises seeking variations.	174	179

In the event the application is withdrawn, consideration will be given by the Regulatory Services Manager for a refund. Administration costs will be charged prior to any refund being made. There will be no refund on Special Licence applications. Fees are set by regulation and are outside Council's control. They are subject to change without notice.



Enforcement

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
	The depositing of any litter in or on any public place (definitions as below):		
Litter Act 1979 Section 15(1)(a)	- Minor	100	100
	- Medium	200	200
	- Major	400	400
	The depositing of any litter in or on any private land without the consent of its occupier (definitions as below):		
Litter Act 1979 Section 15(1)(b)	- Minor	100	100
	- Medium	200	200
	- Major	400	400
	Having deposited any litter in or on any public place or in or on any private land without the consent of its occupier, leaves the litter there (definitions as below):		
Litter Act 1979 Section 15(1)(a) Section 15(1)(b)	- Minor	100	100
	- Medium	200	200
	- Major	400	400

Definitions

Minor Littering

Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- Cigarette butts
- Takeaway food/drink containers
- Wrappers/paper
- Fish and chip papers
- Chewing gum
- Plastic drink bottle(s)
- Small food waste
- Aluminium cans

NOTE: For cigarette butt littering, this is a two-step enforcement process.

First Step: Educate/warning – offender advised this is not acceptable.

Second Step: If a person is found depositing cigarette butt litter, having already been warned, an infringement fee of \$100 will be issued.

Medium Littering

Medium littering is defined as - depositing in or on a public place or in or on private land without the consent of the occupier:

- Single used disposal nappy or nappies
- Small dumping (e.g. shopping bags) – domestic/commercial waste in or by public litter bins
- Small dumping in or by commercial waste bins/clothing bins/recycling stations
- Persistent use of unofficial bags without Council stickers
- Small insecure load from truck or trailer
- Domestic waste placed in a Council litter bin.

Small dumping defined as - one shopping bag or single item

Small insecure load - paper, single item, grass clippings, dust that has come off a truck or trailer





Major Littering

Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- Household waste
- Green waste
- Commercial waste
- Car parts
- Any other litter defined in the Litter Act 1979 not defined as a minor or medium littering above.

Other definitions

Domestic Waste - waste generated in households, both urban and rural

Commercial Waste - waste generated by commercial businesses, institutions and small industrial businesses such as retail and construction

NOTE: Sections 15(2) and 16 of the Litter Act 1979 define the depositing of glass or glass bottles (or broken glass bottles) as a dangerous form of litter and thus considered by Council as a major littering offence. The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case-by-case basis, based on the severity and malicious intent of the alleged offence.




Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Gisborne District Public Places Bylaw Clause 6.2(a)	No person shall play any game or use any object including skating devices, cycles or motorised scooters recklessly or in a manner which may intimidate, cause annoyance or inconvenience, be dangerous or injurious or cause an obstruction or nuisance to persons in the public place, or damage the public place. - First offence - Second offence	64 116	66 119
Gisborne District Public Places Bylaw Clause 6.2(b)	No person shall drive any vehicle in a manner that is dangerous or inconsiderate to pedestrians or other vehicles. - First offence - Second offence	64 116	66 119
Gisborne District Public Places Bylaw - Clause 9.1(c)	The depositing of any household or trade refuse in or around a public litter receptacle on any public place.	116	119
Gisborne District Public Places Bylaw - Clause 9.2	Causing, permitting or suffering any litter to escape from a receptacle or vehicle onto any public place.	116	119
Gisborne District Public Places Bylaw - Clause 17.1	No person shall ride a skating device in any area defined in the schedule of this bylaw: - First offence - Subsequent offence	64 116	66 119
Gisborne District Public Places Bylaw - Clause 17.2	No person shall ride a skating device on any footpath outside areas defined in the schedule of this bylaw without due care to ensure no damage is caused to any property or without reasonable consideration for other persons using the footpath: - First offence - Subsequent offence	64 122	66 126
Resource Management Act 1991 Section 336(2)(b)	Return of seized equipment - stereos	233	239
Resource Management Act 1991 and Resource Management (Infringement Offences) Regulations 1999	Infringement offences	As per regulations	As per regulations
Local Government (Infringement Fees for Offences Gisborne District Navigation Bylaw) Regulations	Infringement offences	As per regulations	As per regulations

These fees and charges refer to the following regulations:

- Health (registration of premises) Regulations 1966 - Regulation 3 and 7
- Local Government Act 2002, S.150
- Camping Ground Regulations 1985 - Regulation 3
- Health Act 1956 - S.54(1), S.58
- Food Hygiene Regulations 1974 - Regulation 4(1), (2), Regulation 83,
- Food Act 2014 - S.204
- Food Regulations Act 2015



- 
- General Harbour (Nautical and Miscellaneous) - Regulations 169, Section 21
 - Resource Management Act 1991
 - Maritime Transport Act 1994

These fees and charges are in line with the following Council bylaws:

- Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw
- Gisborne District Navigation and Safety Bylaw
- Gisborne District Keeping of Animals, Bees or Poultry Bylaw



Animal control

DOGS	2022/23 Charge (If paid by 31.7.22) \$	2022/23 De-sexed charge (If paid by 31.7.22) \$	2023/24 Charge (If paid by 31.7.23) \$	2023/24 De-sexed charge (If paid by 31.7.23) \$
Dog Control Act 1996 Section 37				
DOG REGISTRATION	Penalty of 25% is applied on top of charges shown below, if paid after 31 July 2023			
Rural livelihood - Income from working dogs *	54	49	56	51
Normal urban and including those in rural areas not required for rural livelihood *	99	90	102	92
Dangerous dog owner (rural and urban) *	148	148	153	153
Probationary dog owner (rural and urban) *	147	133	151	136
Selected owner policy ¹ & **	70	63	70	63
Selected owner - Superannuitants *	57	52	57	52
Superannuitants *	65	59	67	61
NZ licensed dog owner ***	58	53	60	54
Guide and hearing dogs	0	0	0	0
Replacement Metal dog tag			15	

* Penalty of 25% for late payment applies to all dogs registered after 31 July 2023.

**Selected Owners who do not pay by 31 July 2023 revert back to standard owner rate plus penalty for late payment.

*** No new applications for Licensed Owners will be accepted from 1 July 2019.

¹ To be eligible for Selected Owner discount, the dog owner must pay registration fees on time and their dog has no infringement history, and the owner must agree to property inspections by Animal Control officers to insure required standards are met.

The new metal tags are to be returned on application of a refund.

NOTE: After 31 July, registration fees for new dogs will have the fees pro-rated depending on the number of months remaining in the dog registration year and when the dog turns 3 months old

Discount for De-sexing – with proof from licenced veterinarian, a 10% discount may be applied to registration of all qualifying dogs paid by 31 July 2023





IMPOUNDING DOGS	2022/23 Charge \$	2023/24 Charge \$
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Sections 37 and 68, Dog Control Act 1996 and Section 14 and 15(1), Impounding Act 1955:

Between 8.00am and 4.30pm on weekdays

- First impounding	66	68
- Second impounding	77	79
- Subsequent impounding	106	109

After Hours and weekends

- First impounding	77	79
- Second impounding	87	90
- Subsequent impounding	117	120

Sustenance per day

22

25

Advertising

Actual & reasonable cost

Actual & reasonable cost

STOCK RANGING / IMPOUNDING	2022/23 Charge \$	2023/24 Charge \$
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Impounding Act X3:AA171955 Section 14 - Sheep

Between 8.00am and 4.30pm on weekdays

First impounding	77	79
Second impounding	89	92
Subsequent impounding	124	128

After Hours and weekends

First impounding	87	90
Second impounding	100	103
Subsequent impounding	134	138

Sustenance (per day)

Actual & reasonable cost

Actual & reasonable cost

Advertising

Actual & reasonable cost

Actual & reasonable cost

Impounding Act 1955 Section 14 - Horse and Cattle

Between 8.00am and 4.30pm on weekdays

First impounding	140	144
Second impounding	164	169
Subsequent impounding	228	234

After Hours and weekend

First impounding	152	156
Second impounding	174	179
Subsequent impounding	238	245

Sustenance (per day)

Actual & reasonable cost

Actual & reasonable cost

Advertising

Actual & reasonable cost

Actual & reasonable cost

DRIVING CHARGES - Impounding Act 1955 Section 15(1)

Stock control charge out rate (per hour)

114

120





STOCK RANGING / IMPOUNDING	2022/23 Charge \$	2023/24 Charge \$
Plus Disbursements:	Vehicle cost/km	Vehicle cost/km
Mileage	79c/km	83c/km
Others	Actual & reasonable cost	Actual & reasonable cost



Parking

Refer to the Gisborne District Traffic and Parking Bylaw

Authority/ Requirement	Subject	2022/23 Charge \$	2023/24 Charge \$
Gisborne District Traffic and Parking Bylaw	Parking 2 hours CBD metered parking spaces Gladstone Road, Bright Street, Hardy Lane and Peel Street (per hour)	2	2
	Parking 2 hours CBD metered parking spaces Derby Street, Grey Street, Lowe Street, Palmerston Road and Reads Quay (per hour)	1.50	1.50
	Parking 8 hours CBD metered parking spaces Grey Street car park, Customhouse Street and Reads Quay (per hour)	1	1
	Parking 2 hours Maximum, Library Car Park (per hour)	1	1
	CBD Contractor's Parking Permit (per week)	11	12
	CBD Resident's Parking Permit	174	179
Land Transport (Offences and Penalties) Regulations 1999	Timed Parking Offences and Infringement Fees (Note: Fee increases on time factor)		
	Parked at an expired meter	12	12
	Displayed expired parking authorisation	12	12
	Time variations of timed offences¹		
	Not more than 30 minutes	12	12
	More than 30 minutes but not more than one hour	15	15
	More than one hour but not more than two hours	21	21
	More than two hours but not more than four hours	30	30
	More than four hours	42	42
	Failing to display parking authorisation ticket in Pay and Display area	40	40

¹ Indicates authority also under Section 139 Land Transport Act 1998

Note: All other parking infringement fees and stationary vehicle offences infringement fees are set by statute, specifically Schedule 1 of Land Transport (Offences and Penalties) Regulations 1999.



Gisborne Theatres

War Memorial Theatre

2023/24 Fee						
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
Theatre Hire: Performance day	1,750	1,240	540	1,110	590	1,590
Theatre Hire: Set up or rehearsal day	515	515	260	515	270	515
Additional shows: (on same day extra charge)	620	415	260	-	-	-
Foyer Only:	620	515	415	515	415	775
Green Room Only:	\$30 per hour (minimum 3 hours)					
War Memorial Theatre Additional Charges:						
Energy charges *	30¢ per unit metered					
House Technician	\$60 per hour					
Front of house staff	\$32 per hour					
Security	Supplied on request, charged to hirer					
Projector and screen	\$275					
Sound system basic, including 1 microphone	\$180 (Full sound system quote available on request)					
Use of Kitchen	\$80					
Tablecloths	\$8 each					
Raised staging, per section	\$40 per day (external hire)					

- A hire deposit will be required to confirm a booking.
- Proprietary Ticketing Services. Licensed Premises.

* Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.



Lawson Field Theatre

2023/24 Fee						
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
Theatre Hire:	890	690	400	690	400	1,050
Theatre Hire: Set up or Rehearsal day	360	310	180	320	180	320
Additional shows: (on same day extra charge)	310	260	200	-	-	-
Theatre Hire Half Day: (8am-12pm or 1-5pm)	-	-	-	370	250	-
Theatre Hire Evening: (6-11pm)	-	-	-	530	330	-
Rose Room Only Full Day:	480	420	300	465	300	465
Rose Room Only Half Day: (8am-12pm or 1-5pm)	-	-	-	260	180	260
Rose Room Only Evening: (6-11pm)	370	320	250	310	250	310
Commercial Kitchen	\$30 per hour, \$90 per half day, \$150 per full day.					

Lawson Field Theatre Additional Charges:

Energy charges *	30¢ per unit metered
House Technician	\$60 per hour
Front of house staff	\$32 per hour
Security	Supplied on request, charged to hirer
Projector and screen	Theatre \$175/Rose Room \$60
Sound system basic, including 1 microphone	Theatre \$125/Rose Room \$40 (Full sound system quote available on request)
Use of Kitchen	\$80
Tablecloths	\$8 each
Raised staging, per section	\$40 per day

Theatre Hire on Saturdays and Sundays includes Rose Room access. Rose Room not included with theatre hire Monday - Friday 8am-5pm.

Wedding and Meeting/Seminar hire includes tables and chairs.

*Fees relating to Theatre additional charges are subject to change and may be updated at any time during the year based on actual costs that Council incurs.

House Technician minimum required hours may apply.

A deposit will be required to confirm a hire booking.

Proprietary Ticketing Services. Option for Licensed Premises.

To qualify for Half Day hire or Evening hire, the entire event (including all setup and packdown) must fit into the Half Day hours. If any event activity takes place in the venue outside of these hours, then it will revert to Full Day hire charge.



Gisborne Sound Shell

2023/24 Fee						
	Performances			Meetings & Seminars		Social Functions
	Professional or Touring Groups & Artists	Professional Groups & Artists Not for Profit	Local Amateur Groups & Schools	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations
Per Day (minimum)	1,235	-	620	-	-	-
Set up or rehearsal day	50% daily hireage					
Ticketing services available. Contact halls@gdc.govt.nz						
No private functions						
Gisborne Sound Shell Additional charges						
Energy charges	.30c per unit metered					



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

Patutahi Hall

2023/24 Fee						
	Sport and Performance		Meetings & Seminars		Social Functions	
	Professional or Touring Groups, Govt Depts. (up to 1.00am)	Community Groups	Local Amateur Groups & Schools*	Commercial, Professional, Government	Community, Voluntary Groups	Weddings, Gatherings, Celebrations (up to 1.00am)
Hall Hire: (including kitchen)	500	\$30 per hour	\$30 per hour	\$35 per hour	\$30 per hour	300
Hall Hire: Setup or rehearsal	60	60	60	60	60	60
Kitchen only:	\$30 per hour					
Cleaning if Hall left untidy	\$100					

Patutahi School entitled to 3 free bookings per year (children's activities only)



Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.

HB Williams Memorial Library

Item	Loan Period	2022/23 Charge \$	2023/24 Charge \$
Rental fiction	3 weeks	2	2
Rental DVDs	2 weeks	2	2
Artworks	6 weeks	5	5
Periodicals	2 weeks	0.50	0.50
Interloans - plus any fees from loaning libraries	Various	12	12
Replacement membership cards		12	12
Photocopying - A3 b/w	N/A	0.40	0.40
Photocopying and printing - A4 b/w	N/A	0.20	0.20
Photocopying - A3 colour	N/A	2	2
Photocopying - A4 colour	N/A	1	1
Decommissioned books - standard		2-5	2-5
Book bag		6	6
Splendid Isolation - Book - wholesale paperback	N/A		30
Splendid Isolation - Book - retail paperback	N/A		50
Splendid Isolation - Book - wholesale hardback	N/A		60
Splendid Isolation - Book - retail hardback	N/A		80
Lost/damaged material - administration cost per item plus Replacement cost per item	N/A	5	5
Reference enquiries (outside free membership area) - per hour or part thereof plus copy fees	N/A	50	50

Room hire	2022/23 Charge \$	2023/24 Charge \$
<i>Mahutonga = Southern Cross Room*</i>		
Per hour	30	30
Half day	80	80
Full day	120	120
<i>Papatipu = Launch Pad</i>		
Per hour	30	30
<i>Constellation Courtyard*</i>		
Per hour	20	20
Half day	50	50
Full day	80	80
Cleaning fee**	50	50

* Half day is max 4 hours. Full day is max 8 hours. Use subject to availability and library operation.

** Cleaning fee applies if facilities are left in unclean state.



Parks, reserves and sports grounds

GDC Parks, Reserves and Sports Grounds are available for booking subject to GDC approval.

Bookings	2022/23 Charge \$	2023/24 Charge \$
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Information about GDC's Park fees and booking information is available on the Council website.

[Booking a park, reserve, beach, sports field | Gisborne District Council \(gdc.govt.nz\)](https://gdc.govt.nz)

To book a council reserve, park or sports ground, visit the GDC website and fill in the online Request Form.

Wedding on a beach or reserve

If you're planning to get married on the beach, at the rose garden or any other council park or reserve, you need to let us know.

If you wish to book the Botanical Gardens, you'll need to let us know which area of the park you would like to use.

A fee applies for weddings, you pay this once your booking has been confirmed by reserves staff.

108

110

Sports grounds

To hold an event or match on a council sports ground, a fee is charged based on the grounds maintenance cost.

POA

Reserves

Any commercial event or activity is charged a fee based on the type of event.

POA

You need to fill in the Hold an Event Form.

Alcohol in a public place

There are some rules around consumption of alcohol in public places. Generally a toast at a wedding is fine, anything more, you need to talk to our environmental health team.

If you intend to supply or sell alcohol at an event on a public park or reserve, you need to fill in the Hold an Event form or talk to our environmental health team first to clarify what you are allowed to do.

All forms and information is available on the Council website.

[Booking a park, reserve, beach, sports field | Gisborne District Council \(gdc.govt.nz\)](https://gdc.govt.nz)



Stormwater, wastewater and water supply

	2022/23 Charge \$	2023/24 Charge \$
Connection fee to the public network		
Stormwater and Wastewater		
Wastewater and stormwater have no connection fees.	Nil	Nil
An extraordinary wastewater connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee.		
DrainWise		
There are no consultation fees for DrainWise, however we will use the provisions of the Local Government Act, Building Act or Drainage Bylaw to recover costs plus a 10% administration fee.		
Trade Waste Fee		
The trade waste discharge fee is paid by industries whose trade waste flows through the city wastewater system.		
Discharge fee per cubic metre:	0.50	0.52
Discretionary Trade Waste Consent Application Fees		
Food Premises	108	111
Wash pad / workshop premises	108	111
Tankered Waste	108	111
Significant Industry	Actual time + testing	Actual time + testing
Discretionary Trade Waste Annual Consent Renewal Charges		
Food Premises	172	177
Wash pad / workshop premises	172	177
Tankered Waste	108	111
Significant Industry maximum consent charge based on risk and time	1,021	1,048
Any follow up work will be charged out at an hourly charge -out rate of:		
Senior/Team Leader/Manager Professional Service per hour	195	199
Professional Services per hour	169	174
Administrative services per hour	117	120
Any additional testing will be charged at actual and reasonable costs.	at cost	at cost
Wastewater		
Tankered Waste Discharge Fee	55	56
CCTV camera hire (per hour)	270	300
Water		
An ordinary water connection fee for the physical connection from the water main to the boundary. Fee does not include additional charges at actual cost for traffic management, services location, pavement / road / area reinstatements. (This is for existing lots prior to and on 31 January 2006).	591	606
An extraordinary water connection fee to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee on the connection works cost (plus GST). Fee does not include additional charges at actual cost for traffic management, services location, pavement / road / area reinstatements. This will also apply for all subdivision ordinary connections after 31 January 2006.	cost plus 10% admin fee	cost plus 10% admin fee





Connection fee to the public network	2022/23 Charge \$	2023/24 Charge \$
A definition of an ordinary and an extraordinary connection are contained within the Gisborne District Water Bylaw 2015.		
An infrastructure supply and administration fee per delivery for the supply of water to carriers from the Waipaoa Water Treatment Plant and similar Council supply points (plus GST).	13	14
A special reading fee for each unscheduled water meter reading (plus GST)	69	71
Water by Meter Fee		
The water pricing model has been used to calculate the average cost per unit of water produced. The model determines the appropriate level of charging to cover fixed, variable and availability costs of providing water to both residential and commercial users.		
Council's Funding Policy for this activity is 100% targeted rates to people connected to the reticulation system (50% for those that have availability but are not connected). Commercial users, water carriers and bulk users have a combination of targeted rate, water carrier fees and water by meter charges.		
From 1 July 2023 - \$1.64 per cubic metre + GST	1.59	1.64

Note: All scheduled fees and charges are inclusive of GST (15%) unless otherwise stated.





Rates

Rates Administration Fees	2022/23 Charge \$	2023/24 Charge \$
An administration fee per rate refund may be applied for non sale and purchase agreement refunds	27	28
Annual Fee for provision of valuation data supply. E.g. Trademe, Headway QV, REINZ.	811	832





Summer camping

Gisborne District Council Restricted Seasonal Camping is allowed with a permit. Information about the Gisborne District Council Restricted Seasonal Camping sites and permit conditions is available on the Council website.

<http://www.gdc.govt.nz/summer-camping/>

Note: The Gisborne District Council Restricted Seasonal Camping season opens at Labour Weekend and closes 31st March 2024.





Conveniences

	2022/23 Charge \$	2023/24 Charge \$
Bright Street toilets	0.20	0.20
Bright Street showers	2.00	2.00

